

Job Description

Job Title: Senior Data Architect
Department: Information Technology/ Concord, California
Reports To: Senior Director Information Technology
FLSA Status: Exempt
Job Class: 14
Effective Date: 08/15/13

JOB SUMMARY

The Sr. Data Architect is responsible for the architecture, design, planning, and overall management of Athens Data architecture including data mapping, analysis, client, vendor integration, and design and troubleshooting. These activities will be performed under the leadership and guidance of the Senior Director of Information Technology. The position requires extensive architectural knowledge of Third party administrator industry standard and common data models which span various domains, specifically bill review and pay, and Claims management.

PRINCIPAL DUTIES AND RESPONSIBILITIES

Incumbent must have the skills, ability and judgment to perform the following essential job duties and responsibilities with or without reasonable accommodation:

- Develops overall strategic data architecture direction and provides a comprehensive road map for the company data needs
- Third Party Vendor integration
- Handling Data/Workflow issues
- Building New Client on boarding data requirements
- Managing document conversion process
- Creating specifications on how to convert data, developing SSRS reports, Business rules, workflows and interfaces
- Interfacing with external partner development teams
- Working with hosted service providers for infrastructure management

ESSENTIAL JOB REQUIREMENTS

The requirements listed below are representative of the knowledge, skill, and/or ability required.

- Bachelor's Degree preferred with more than 10 years of experience in data architecture , warehouses and reporting services
- Experience in Workers Claim Management industry highly desirable or Insurance and other tightly regulated industries
- Exceptional interpersonal skills and ability to build partnerships with cross functional teams
- Handles stressful situations and deadline pressures well
- Ability to assess problems and situations, possesses analytic ability and good judgment
- Excellent verbal and written communication skills, able to articulate & present well
- Reasoning ability, including problem solving, mathematical and analytical skills
- More than 10 years of Experience in MS SQL Server RDBMS and BI platform, Data warehouse, SSRS, TSQL
- Experience with data modeling tools (e.g. Erwin, Sybase Power Designer, Visio, etc.)
- Demonstrated abilities with ETL and data integration technologies/tools (e.g. Informatica, SQL Server Integration Services)
- Experience with Business Intelligence tools, (e.g., SQL Server Reporting Services and Analysis Services, Business Objects, Hyperion).

- Must possess exceptional project management skills (specifically Scrum and Agile) and be extremely sensitive to meeting or exceeding defined deadlines.

A successful candidate will be able to fully understand business requirements and communicate them effectively to help develop functional and write technical requirements, project plans, risk management plans, and test plans or other critical data architectural documents.

The candidate must also be able to present data architectural strategies and technical recommendations to IT and Business executives to influence and garner their support. The candidate must possess superior verbal and written communication skills to present complex ideas to diverse business and IT clients via appropriate tools and means.

This description portrays in general terms the type and levels of work performed and is not intended to be all-inclusive or represent specific duties of any one incumbent. The knowledge, skills, and abilities may be acquired through a combination of formal schooling, self-education, prior experience, or on-the-job training.

